



INDRAPRASTHA POWER GENERATION COMPANY LTD.
(A Government of NCT of Delhi Undertaking)

**C & M Department,
Pragati Power Station,
IP Estate, Ring Road,
New Delhi-110002
Fax: 011-23370533**

Ref.1000004571

Subject:Deployment of private security guards at various locations of IPGCL.
Enquiry No. 1000004571

Earnest Money Deposit:Rs.128800.00 "in f/o IPGCL".
Bid Opening Date 17.10.2013 **Time of Opening** 11:30:00
Cost of Tender Documents: RS 2000.00 #in f/o IPGCL”

Qualifying Requirement:1. The average annual turnover of the bidder for last three financial years ending 31 March 2013 should be at least Rs. 19.32 Lacs.2. The bidder must have experience of having executed the order(s) for Deployment of Private Security Guards, during the last 07 financial years ending last day of the previous month in which bids are invited with either of the following: a. Three executed similar works costing not less than Rs.25.76 Lacs each,,,,,,,,,,,,,OR b. Two executed similar works costing not less than Rs.32.20 Lacs each,,,,,,,,,,,,,OR c. One executed similar work costing not less than Rs.51.52 Lacs.3. The bidder must have been registered:(i) Under Delhi Private Security agencies (Regulation) Act, 2009 to provide security Service.(ii) Under the Contract Labour (Regulation and Abolition) Act, 1970 and have a valid Labour License.(iii) Under the Govt. of NCT of Delhi, being the local government to regulate the minimum wages to be paid to the employees.

Dear Sir/Madam,

Please send your sealed offer in the enclosed annexure as per the given instructions; otherwise your offer shall be ignored.

Important Guidelines:

Downloading/Sale of Document: From 19.09.2013 to 17.10.2013 upto 10:30:00.
Last date of submission of tender: 17.10.2013 upto 11:00:00.
Bid Opening Date: 17.10.2013 Time of Opening: 11:30:00 .

Tender opening activity shall take place at Pragati Power Station, CM Department, IP Estate, Ring Road, New Delhi # 02. You may deput e your representative to witness the bid opening.

Bids are to be submitted (online) in two parts viz # Part A # Techno-commercial bid and Part B- Price bid. EMD as applicable shall be accompanied (soft copy) with techno-commercial bid. Only techno-commercial bids will be opened on the due date. After evaluation of techno-commercial bids, price bids shall be opened after due intimation to all the bidders.

The bidder shall submit the scanned copy of following documents towards the proof for meeting the QR in Part-1 bid:

- 1) Visible self attested scanned copy of EPF, Service tax & TIN registration no as per essential and mandatory requirement.
- 2) Visible self attested Scanned copy of Work Experience Certificate with executed amount from end user, actual date of start, actual date of completion as per Qualifying Requirements mentioned in the Tender Document and under essential & mandatory requirement of special terms and condition.
- 3) Visible self attested Scanned copy of Turn Over as per Qualifying Requirements in the Tender Document.
- 4) Visible self attested Scanned copy of EMD submitted.
- 5) Visible self attested Scanned copy of Tender Fee submitted.

- 6) The Bidder should either submit document in respect of having registration with ESI or shall have to give an undertaking that the employees will be covered by group personal accident/mediclaime policy in addition to public liability & work men compensation policy before start of work.
- 7) The bidder should certify that the firm is not blacklisted/debarred by any Govt. /Semi-Govt. /Board/Corporate/Pvt. Organization and also certify that he will show the originals of self attested copies of submitted/uploaded documents for verification if called for.

Our NIT document, containing the detailed terms & conditions and other instructions is attached herewith.

Thanking You,

Yours Faithfully

Assistant Manager/Manager(C&M)

Bill of Quantity (Service)

S.NO	Service Code	Service Description	UOM	Qty	Rate
Item no.10	Deployment of Private Security Guards				
10.10	AD10001534C	Security Guard	MMN	144.000	
10.20	AD10001535C	Gunmen (Armed Security Guard)	MMN	144.000	
10.30	AD10001536C	Supervisor - Security Guard	MMN	12.000	

Total Value

Bidding Type : Two Part Bidding

Evaluation Criteria : OVERALL BASIS L1

Scope of work :

- 1)Deployment of 06 nos. armed security guard at IP Station
- 2)Deployment of 06 nos. of armed security guard & 06 nos. of unarmed security guards at Yamuna Barrage.
- 3)Deployment of 01 no. of Security Supervisor over and above 12 armed security guards & 15 unarmed security guards [IPGCL+PPCL].
- 4)Deployment of 06 nos. unarmed security guards at SKK Colony.

Special Terms & Conditions:

The requirement of Ex-servicemen is not compulsory.It is open to all agencies.

Beside above the following points may also be taken care of.

Ø All the security Guards shall be well equipped with Torch Light, Lath & Whistle along with proper uniform. (raincoat during rainy season)

Ø The security agency shall have to provide one mobile no & handset for each location as well as for the supervisor (on round the clock basis) so that communication can be made with the security guards as & when required.

Ø The monitoring of the security guards will be done by the respective plant heads/In charge of the location, in coordination with the Supervisor. The supervisor will provide the report of deployment, to the plant heads as & when required. The attendance report will be verified by the plant heads/representative of plant head, before sending it to HR department for releasing Payment.

The deployment of private security guards at various locations of IPGCL/PPCL for one year

Remarks :

All others Terms & conditions As per NIT of IPGCL.

Annexure :

Detailed specifications

Item no: 10		Deployment of Private Security Guards	
S.NO	Service Code	Service description	Detailed Description
10	AD10001534C	Security Guard	Security Guard
20	AD10001535C	Gunmen (Armed Security Guard)	Gunmen (Armed Security Guard)
30	AD10001536C	Supervisor - Security Guard	Supervisor - Security Guard