

23/8/13

INDRAPRASTHA POWER GENERATION COMPANY LIMITED

&

PRAGATI POWER CORPORATION LIMITED

No. Mg (HR) | V | 13-14 | 191


Date: 23/8/2013

CIRCULAR

The Board of Directors, IPGCL/PPCL vide item no. 64.2.7 & 61.2.7 respectively in its meeting held on 30<sup>th</sup> April 2013 has accorded its approval to the entitlement for TA/DA for tour on duty of the Company. The revised entitlement for the tour on duty is annexed as "A". The same has been uploaded in the website of the company i.e. [www.ipgcl-ppcl.nic.in](http://www.ipgcl-ppcl.nic.in) for dissemination of the information to all concerned.

The Circular on baggage allowance to new recruits, TA on retirement and TA on death will be issued separately.

This issues with the approval of Competent Authority.

  
(Alok Kumar)

AM(HR)Policy

CC to:

- OSD to Chairman
- Sr. PS/PS to MD
- Sr.PS/PS/Sr. PA to all Directors
- PS/PA to all GMs
- ✓ DM (IT): for uploading the same in the company's website.
- All notice boards

S.No.	Post	Air	Rail	Road
1.	CMD, MD, Board of Directors	Club / Business class	AC I Class	Actual taxi fare (AC/Non AC) or actual bus fare including AC bus
2	GMs and equivalent	Economy Class	AC I Class	Actual taxi fare (AC/Non AC) or actual bus fare including AC bus
3.	AGM / DGM / Sr. MANAGER / MANAGER	Economy Class	AC I Class	Same as (1) above, except AC Taxi
3.	Dy. MANAGER / Asstt. MANAGER	Economy Class	AC 2-Tier class	Same as (1) above, except AC Taxi
4.	All Supervisors (Cat. B)	NA	AC 2-Tier class	Same as (1) above, except AC Taxi
5.	Workmen (Cat. C)	NA	First Class/ AC III-tier/ AC Chair Car	Actual fare by any type of public bus other than AC bus. Or fare of single sea in tai availed limited to Rs. 3.20 / km
6.	Workmen (Cat. D)	NA	First Class/ AC III-tier/ AC Chair Car	Actual fare by any type of public bus other than AC bus.

**Note.-I.** In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC 2-Tier and above by train and by Deluxe/ordinary bus for others is allowed.

- II. An employee will make best efforts to avail apex fare wherever available.
- III In case of road travel between places connected by rail, travel by any means of public transport is allowed, provided the total fare does not exceed the train fare by the entitled class.
- IV All mileage points earned by Government employee on tickets purchased for official travel will be utilized by the concerned department for other official travel by their officers. Any usage of these mileage points for purposes of private travel by an officer will attract departmental action, as per CCS rules.

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