CIRCULAR

Application(s) are invited in the prescribed format from the employees of IPGCL/PPCL who are in regular service, for preparing Priority Lists for allotment of Type-II, Type-III and Type-IV quarters at Vidyut Vihar Colony, Sarai Kale Khan, New Delhi for the Year 2020. The list shall remain in force till 31.12.2020 for allotment of residential quarters as above.

Entitlement for various types of accommodation will be determined as per the following Grade Pay drawn as on 01.01.2020:-

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type-I* / II</td>
<td>Grade Pay up to Rs.3500</td>
</tr>
<tr>
<td>Type-III</td>
<td>Grade Pay Rs.3600-Rs.5000</td>
</tr>
<tr>
<td>Type-IV</td>
<td>Grade Pay Rs.5400-Rs.7000</td>
</tr>
</tbody>
</table>

*Due to non-availability of Type-I Quarter in SKK Colony, the allotment will be made in Type-II Quarters, subject to availability.

Reservation of quarters for fresh allotment to the extent of 10% in Type I/II and 5% in Type III exists for Scheduled Caste and Scheduled Tribe employees of IPGCL/PPCL.

It may be noted that the applicant(s) are required to submit only one application for allotment of same type of quarter. However, if more than one application are submitted, then all the applications will be rejected and the name of applicant shall not be included in the Priority list.

The prescribed application Form No. 1 may be used for fresh allotment and Form No. II for exchange/shifting of quarters in the colony. The forms can be obtained by the individuals or by Heads of Departments / Sectional Heads from the Housing Cell, HR Dept.

The application forms duly completed and verified by concerned Estt section in all respect; should reach the Housing Cell through proper channel within 15 days, from the date of issuance of this circular. The priority lists so prepared will remain valid up to 31st December, 2020.
If the applicant belongs to SC or ST category, he/she should enclosed attested copy of his/her caste certificate duly signed by him/her. The applicant will also have to submit declaration / affidavit at the time of allotment that he or she or his or her family members do not own their house in Delhi / New Delhi or its adjoining area.

This issues with the approval of Competent Authority.

Copies to:

1. ES to M.D
2. Sr. PS/ PS to all Directors
3. Sr. PS/ PS/ Sr. PA to all ED/GM/CMO/AGM(HR)
4. Sr. Manager [ID] with the request for uploading at Company's website.
5. Notice Board's

[Signature]

DM(17)

[Date]