INDRAPRASTHA POWER GENERATION CO. LTD &
PRAGATI POWER CORPORATION LTD
(RPH-OFFICE COMPLEX- RAJGHAT POWER HOUSE, NEW DELHI-02)
(DISCIPLINARY CELL)

Manager (HR) DC/2016-17/ 155

Dated:- 09.08.16

CIRCULAR

Attention of all the officers/officials of all categories in the Indraprastha Power Generation Company Ltd/Pragati Power Corporation Ltd is invited to the Circular No. F.3/1/AM(HR)/DC/2015/451 dated 18/12/2015 vide which all the officers/officials working in category A,B,C & D were called upon to submit their APR return giving full details as on 31st Dec, 2015 latest by 31st Jan. 2016 positively. However it is observed that number of officials/officers have not submitted their Annual Property Returns for the year ending 2015. The act of non-submission of APRs by the stipulated date has been viewed seriously by the Competent Authority.

All the officers/officials of category A, B, C&D of IPGCL/PPCL, who have not yet submitted their Annual Property Return for the year ending 2015, are hereby requested to submit their APRs latest by 31st August, 2016 from the date of issue of this circular failing which such employees may render themselves liable for departmental action under the provisions of relevant conduct rules. In addition to disciplinary action, in view of DoPT instructions in OM dated 27th September, 2011, Vigilance and Disciplinary clearance shall also be denied to such officers/officials.

The Property returns shall be submitted in the office of Manager (HR) DC, RPH, New Delhi:-110002. The specimen copy of the Performa to be filled by the officers/officials may be taken from the SAP and Company’s Web Site. In case of any difficulty, office of Manager (HR) DC, RPH may be contacted.

All the Sectional Heads/Departmental heads are requested to bring contents of this Circular to the notice of all concerned.

(S.P. Singh)
General Manager (HR)

Copies to:-

1. PS to MD, IPGCL/PPCL
2. Sr. Ps to Dir.(HR)/Dir(Fin.)/Dir(T)/CVO
3. All EDs/GMs/Company Sec./CMO
4. Sr. Manager (IT) - with a request to load the circular in the web site of the Company.
5. All Notice Boards.